

Canadian Society of  
**Professional  
Event Planners**



Société canadienne de  
**planificateurs  
professionnels  
d'événements**

*In partnership with*



## CanSPEP Educational Scholarship

Understanding the value that CanSPEP places on life-long learning and the benefits of the association's membership, CanSPEP in partnership with Tourism Saskatoon is pleased to offer a unique scholarship opportunity.

### Terms of Reference

This scholarship is intended to:

1. Provide professional event planners, in an entrepreneurial enterprise, an opportunity to attend the CanSPEP Annual Education conference.
2. Provide professional event planners, in an entrepreneurial enterprise, a complimentary one year membership to CanSPEP.
3. Provide the independent professional event planner an opportunity to network amongst an association of their peers, while participating in CanSPEP's signature annual event.

### Scholarships (Four Total)

One thousand dollars (\$1,000) scholarship will be provided to four successful entrepreneurial applicants.

- Recipients must utilize the scholarship to purchase a 2017 FULL-Conference Registration and a one year FULL-Membership with CanSPEP. (approx. \$650)
- Remaining funds can be used for travel or accommodation costs related to Annual Conference.
- Must submit receipts for travel/accommodation expense reimbursement

### Criteria

- Must be either a new member or a lapsed member who has never attended a CanSPEP conference
- Must meet the CanSPEP FULL-Membership criteria (Does not apply to Associate, Retired or Student Members)
- Must write a short story on their conference experience within 3 weeks of the CanSPEP conference for publication in the CanSPEP newsletter and/or website
- Must volunteer for a minimum of 10 hours on a CanSPEP event or committee within a 12 month period

### **Application Process**

An applicant must submit the CanSPEP Educational Scholarship Application to [info@canspep.ca](mailto:info@canspep.ca) indicating CanSPEP Educational Scholarship in the subject line by the established deadline.

**Applications DUE: May 31, 2017 (11:59 PM)**

### **Selection Process**

All applications received will be reviewed by the CanSPEP Membership Committee and a representative of Tourism Saskatoon.

Submissions will be evaluated based on the response to a number of questions on the application document, to include:

- Number of years as an entrepreneur
- Number of years in the industry
- How the scholarship will benefit the entrant, as well as what the entrant brings to CanSPEP
- Other questions may be asked following a discussion of the membership committee.

### **Policy**

- The Scholarship is to be announced a minimum of 90 days prior to the conference dates, in order to give the committee time to receive and evaluate submissions.
- Announcements will be made via Canspep.ca, via the Newsletter and on social media.
- The actual amount of the scholarship may change from year to year.
- The entry criteria are to be reviewed annually by the committee and revised where necessary.

### **For More Information:**

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